



hotelbeds

 **Cloudbeds**[®]

How to connect **Hotelbeds to Cloudbeds PMS**

A step-by-step guide

HOW TO CONNECT HOTELBEDS TO CLOUDBEDS PMS

By connecting to Hotelbeds, your property will gain unrivalled **exposure to more than 71,000 travel distributors**, including Tour Operators, Travel Agents, Airlines, Loyalty/Employee Points Plans and OTAs.

Get access to a wide range of B2B distributors network today by following [this step-by-step guide!](#)

Hotelbeds has a **minimum** requirement of **10 rooms** to sign up.



STEP ONE

GETTING STARTED

If you don't have an account at Hotelbeds

1. Firstly, you need to create an account. Here's the [sign-up link](#).
2. In 48 hours or less, you should receive **two confirmation emails**:
 - An email with your hotel information and the **Hotelbeds terms and conditions**.
 - An email with your **MaxiRoom** credentials (Hotelbeds hotel portal).
3. **Hotelbeds will confirm with Cloudbeds** team that your property is ready for activation.
 - **A Cloudbeds Support Team Member will activate the connection** on your behalf. You will receive an email once this has been done so that you can complete Room Mapping and other setup details.
4. Once you receive a confirmation from our team, **go ahead and map your rooms following the guide in Step 2**.

If you do have an account at Hotelbeds and your Hotel ID

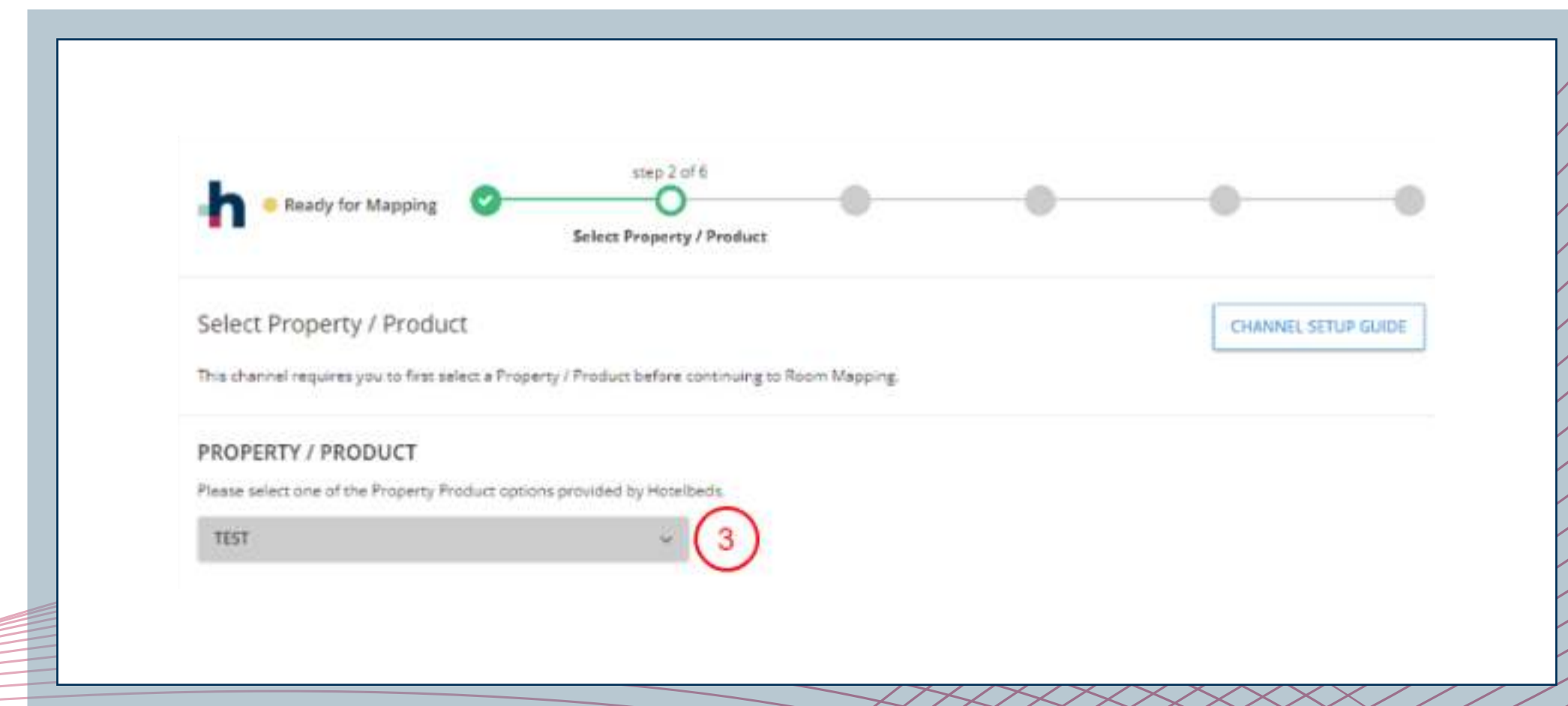
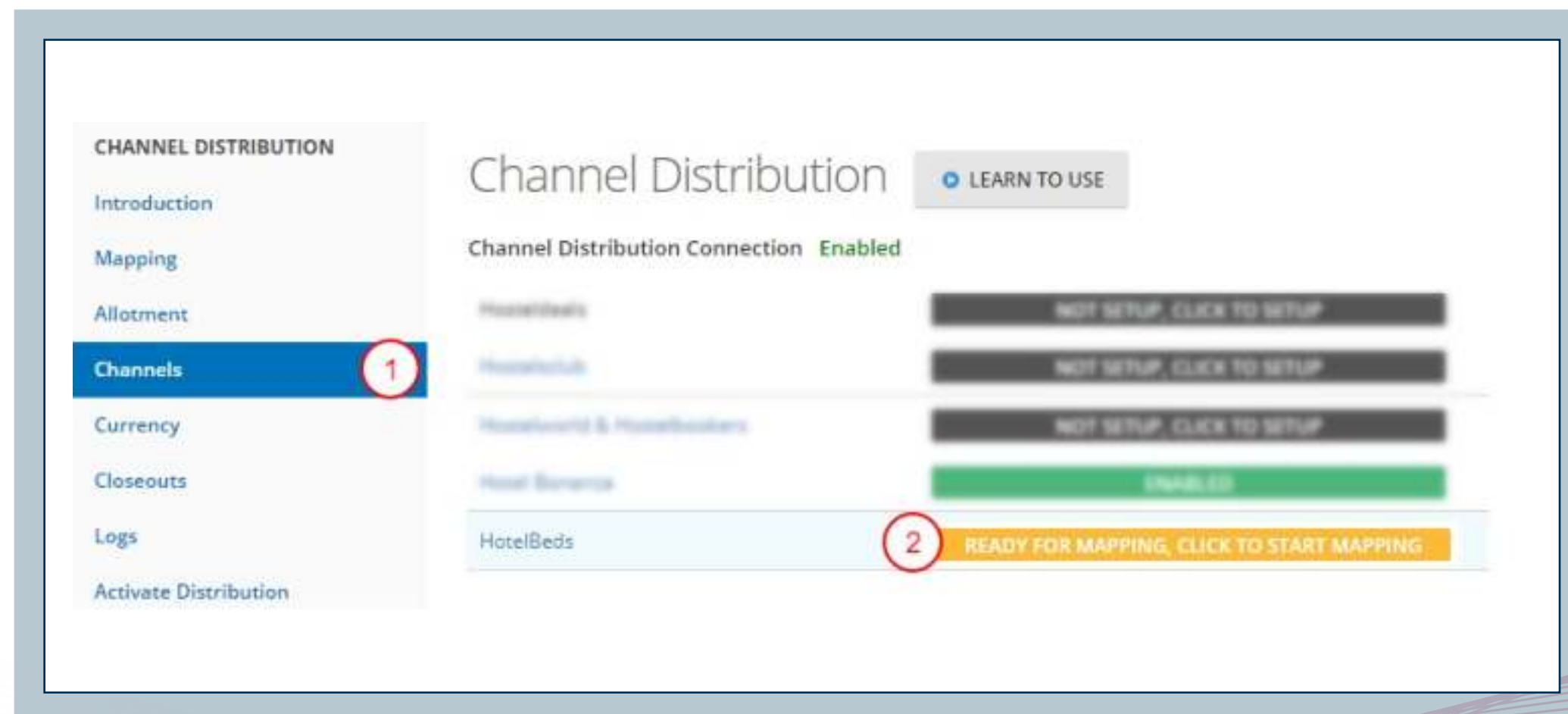
1. If you already have an account with Hotelbeds with an active commercial agreement, contact your **Hotelbeds account manager**.
2. **Hotelbeds will confirm with Cloudbeds** team that your property is ready for activation. **A Cloudbeds Support Team Member** will activate the connection on your behalf.



STEP TWO

START MAPPING HOTELBEDS IN CLOUDBEDS PMS

1. Once **you receive the Cloudbeds email** notifying that it is ready for mapping, go back to the **Channels page**.
2. Hotelbeds will be displayed on your channels list as **Ready for mapping**, and you will have to click there to proceed.
3. Select your **Property/Product**. A single Hotelbeds account can have **multiple properties** associated to it; therefore, Cloudbeds PMS requires users to first select their property.



STEP TWO

START MAPPING HOTELBEDS IN CLOUDBEDS PMS

4. Select the Hotelbeds **rooms** from the drop-down that correspond to myallocator rooms (channel manager by Cloudbeds)
5. Click **CONTINUE** when completed.

h Ready for Mapping ✓ step 3 of 6 Room Mapping

Room Mapping

Mapping is an important step in connecting your inventory to distribution channels. Select the Channel Accommodation Type from the dropdown menu to match the Accommodation Type on the Cloudbeds system.

Note: We highly recommended mapping only one channel room-type to one matching room-type on your PMS.

Search Accommodations

CLOUDBEDS ACCOMMODATION	CHANNEL ACCOMMODATION
family	FAMILY
standart	STANDART

EXIT SETUP CONTINUE



STEP TWO

START MAPPING HOTELBEDS IN CLOUDBEDS PMS

6. Click **Configure** to choose which **contract(s) / rate plans** you would like to update.
7. Click **Save**.

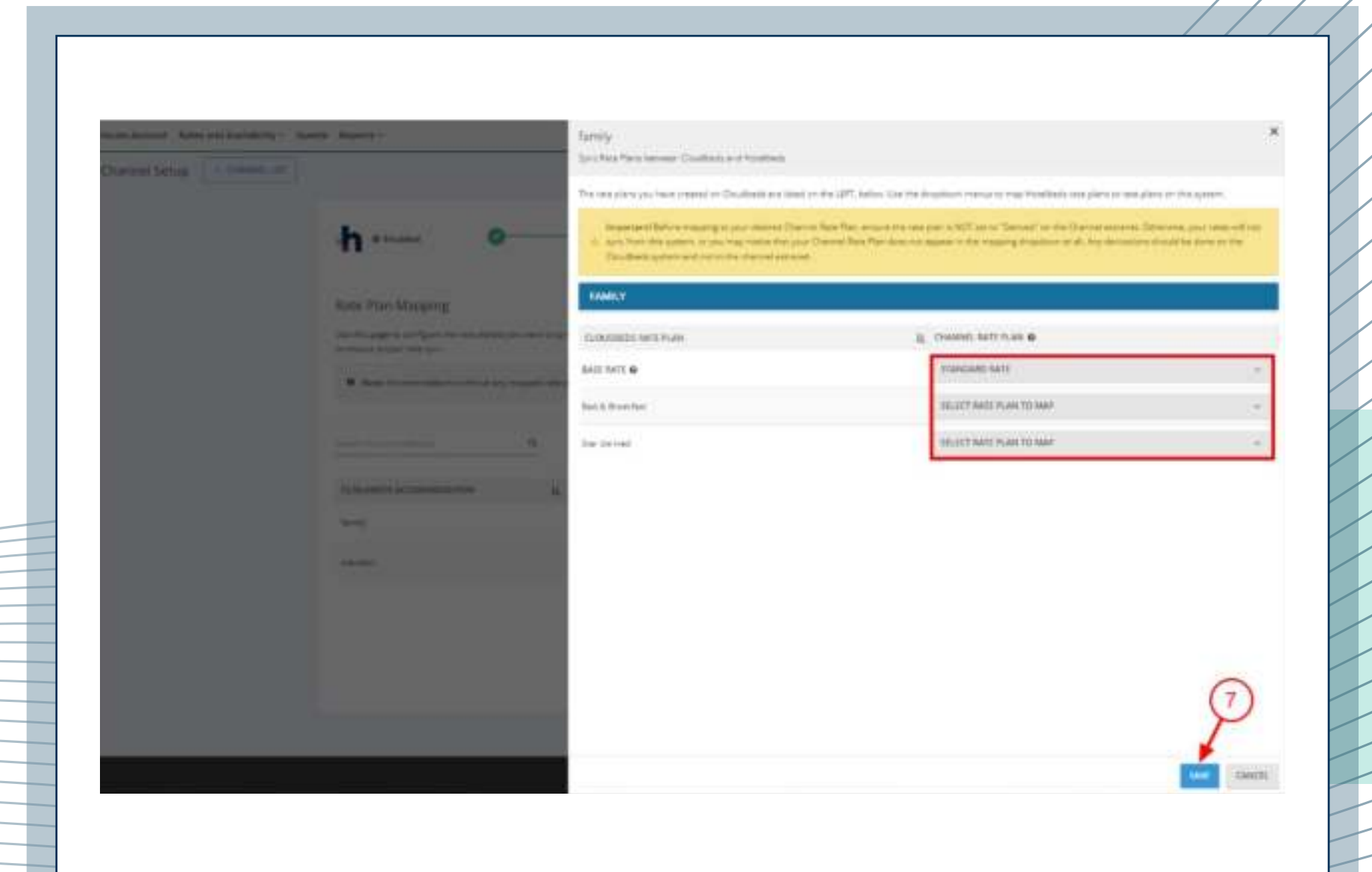
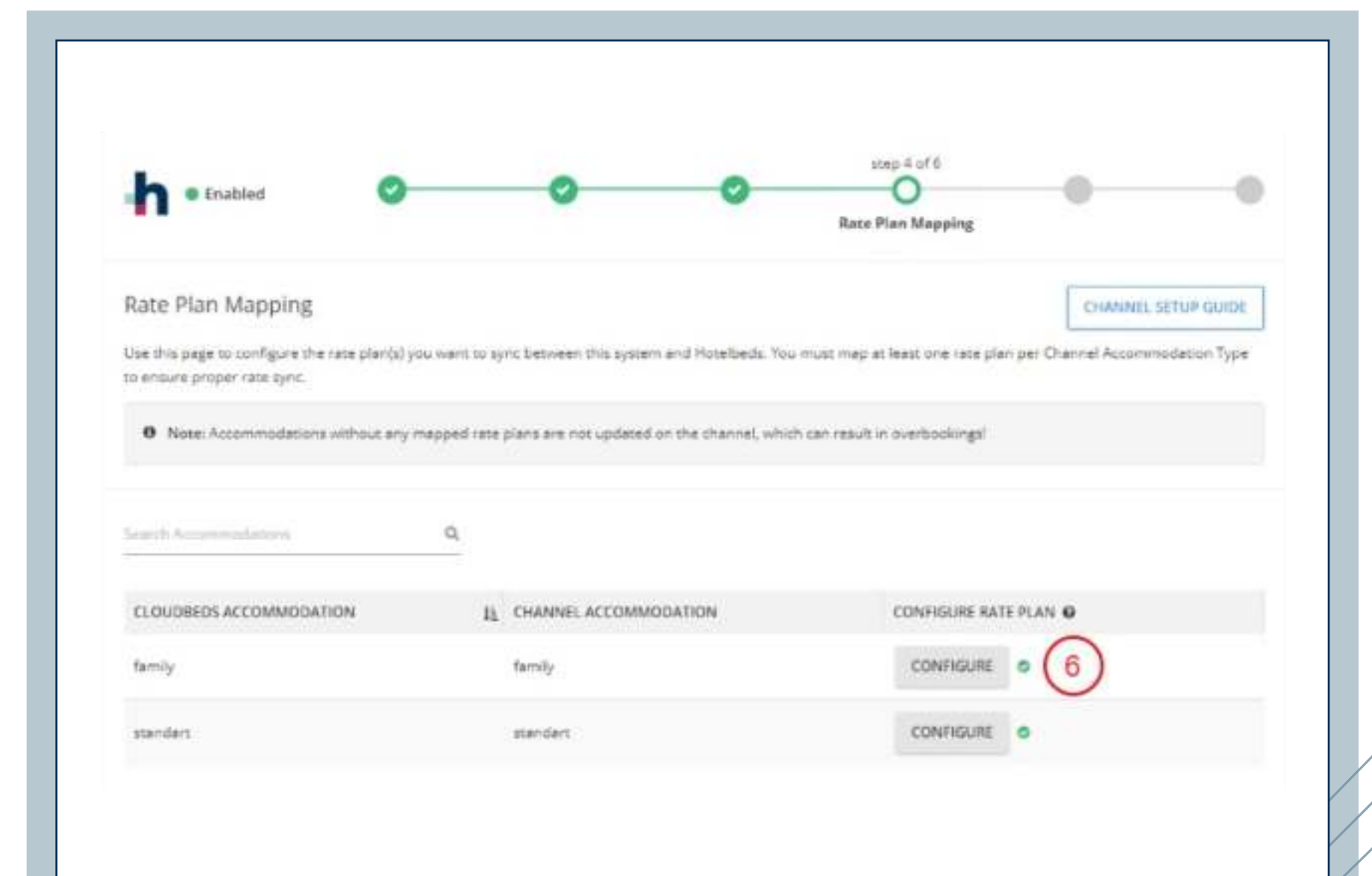
A Hotelbeds contract can be seen as a **rate type or rate plan**. For example: BAR BB1 | BAR BB All Markets 20% (12345)

Where:

- **BAR** = Best available rate
- **BB** = Bed and breakfast
- **12345** = Rate ID

It is possible to select from multiple Hotelbeds contracts on the Rate Plan drop-down menus:

- When Advanced Channel Rates is **disabled**, you can only map the base rate to your Hotelbeds contract.
- When Advanced Channel Rates is **enabled**, you can map multiple rate plans on Cloudbeds PMS to your Hotelbeds contracts.



STEP TWO

START MAPPING HOTELBEDS IN CLOUDBEDS PMS

8. Add **Base Rate Adjustment** for each room type if needed, or leave it at zero to skip it.
9. Click **CONTINUE** when completed.

10. The channel setup is now complete. Click to **Finish**.

The screenshot shows the 'Base Rate Adjustment' step (step 5 of 6) in the Hotelbeds channel setup process. The interface includes a progress bar at the top with five steps, the fifth of which is active. Below the progress bar, there is a 'CHANNEL SETUP GUIDE' button. The main content area contains instructions: 'Use this page to adjust rates specifically for accommodation types on Hotelbeds. For example, if you want an accommodation type to have a 5% discount off its base rate, enter "5" into the base rate adjustment field and select "-5%" from the dropdown menu.' and 'Use the Adjust All feature to adjust all your rates on Hotelbeds. Rate differences can be set as a percentage or as a fixed amount. If you do not wish to adjust your rates at this time, click CONTINUE.' Below the instructions is a search bar for accommodations and two buttons: 'ADJUST ALL' and 'CLEAR ALL'. A table lists accommodation types with their base rate adjustments. The 'family' row has a value of '0.00' and a dropdown menu set to '+ EUR', with a red circle '8' around the dropdown. The 'standart' row has a value of '0.00' and a dropdown menu set to '+ EUR'. At the bottom right, there are two buttons: 'EXIT SETUP' and 'CONTINUE >', with a red circle '9' around the 'CONTINUE >' button.

CHANNEL ACCOMMODATION TYPE	BASE RATE ADJUSTMENT
family	0.00 + EUR
standart	0.00 + EUR

The screenshot shows the 'Confirmation' step (step 6 of 6) in the Hotelbeds channel setup process. The progress bar at the top shows all six steps completed. The main content area features a thumbs-up icon and the text: 'You have completed Hotelbeds channel setup'. Below this, it states: 'A Full Inventory Refresh has now been sent to Hotelbeds to ensure that your property's availability and rates are synced on the channel.' and 'If you would like to edit any of the previous setup steps for this channel, please visit Hotelbeds on the Channel List.' At the bottom, there is a 'Click RNSH to return to the Channel List.' link. At the bottom right, there is a 'FINISH' button with a red circle '10' around it.



hotelbeds

[Click here](#) to register
your property today